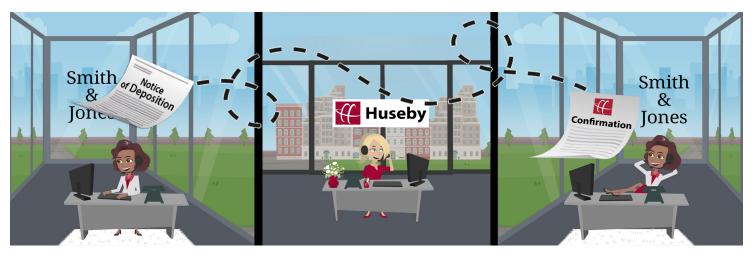


# Reliable Scheduling: Seamless Experience



Whether your deposition is remote, in-person or a combination of both, we take essential steps to ensure that you have a seamless deposition scheduling experience.

# Here is what you can expect:

# Easy Scheduling >>

Schedule your depositions in a few simple steps.

- LiveChat www.Huseby.com
   Online www.Huseby.com
- Email Calendar@huseby.com
  Phone (800) 333-2082

## Good Communication & Responsiveness >>

Open line of communication and responsive to your needs.

- Quick Response
- Ask the Right Questions

- Address Location Needs
- Timely, Accurate Confirmation

### Accuracy & Attention to Detail >>

Everything is done - and done right - prior to your deposition.

- Special Requests / Standing Orders
   Final Confirmation
- Deposition Details / Confirmation
   Web Conference / Conference Room

For more helpful tips & insights on remote depositions, visit your Remote Deposition Resource Library at www.huseby.com/remote-depositions or The Huseby Journal at www.huseby.com/blog.









# Reliable Scheduling: Easy Scheduling



Whether your next deposition is remote or in-person, we provide multiple scheduling options for your convenience, so you always experience fast and easy deposition scheduling.

Here are the ways you can schedule with Huseby:



#### **Email**

Directly email your local scheduler at Calendar@huseby.com.



#### LiveChat

Visit LiveChat at Huseby.com to schedule with your live local Market Manager.



#### Website

Visit Huseby.com for one-step scheduling - just drag and drop your notice.



#### **Phone**

Speak directly to your local scheduler, by calling (800) 333-2082.

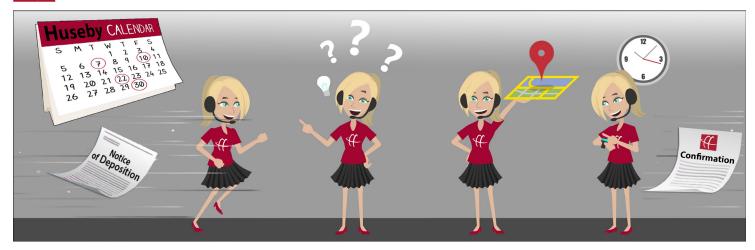
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# **Reliable Scheduling: Good Communication & Responsiveness**



We understand that an open line of communication and being responsive to your needs is essential in providing an excellent scheduling experience.

Here is what you can expect when scheduling with Huseby:

### **Quick Response**

When using your preferred scheduling method, you can expect a timely response from your local Calendar Team Member.

### Ask the Right Questions / Setup Standing Order

You can count on us to gather the right information from you, to ensure that your deposition is setup correctly. You can setup a standing order, whether it be for a particular case or for your attorney or firm profile, so you can receive exactly what you need, when you need it.

#### **Address Location Needs**

Our expert schedulers are ready to assist you with any location needs that you have around the country. If your deposition is remote, our team will ensure that we secure a court reporter with the proper notary certifications in the state that the deponent is located in.

### Timely, Accurate Confirmation

You will receive a confirmation upon scheduling that shows all your deposition details and the services you have requested. A reconfirmation will be sent the business day before your deposition for peace of mind that we have you covered.

For more helpful tips & insights on remote depositions, visit your Remote Deposition Resource Library at <a href="https://www.huseby.com/remote-depositions">www.huseby.com/remote-depositions</a> or The Huseby Journal at <a href="https://www.huseby.com/blog">www.huseby.com/blog</a>.









# Reliable Scheduling: Accuracy & Attention to Detail



When you schedule with Huseby, we know that accuracy and attention to detail are of the utmost importance. We make sure everything is done - and done right prior to your deposition.

#### Here is what you can expect:

#### **Deposition Details / Confirmation**

With any of Huseby's scheduling options, it's easy to upload your deposition notice. Your local scheduler will gather any additional information needed and issue an accurate email confirmation reflecting your selected services and deposition details.

### Special Requests / Standing Orders

Our team is ready to assist with any special deposition requests you may have. Standing orders can be set for a particular case, attorney, or the entire firm, to ensure that you and your team receive exactly what you need, when you need it.

# Web Conference / Conference Room Setup

Whether your deposition requires web conference capabilities and/or a conference room in Anywhere, USA, you can expect our expert schedulers to gather the necessary information to ensure we have everything setup properly.

### **Final Confirmation**

The business day before the deposition, you'll receive a final confirmation email from your local scheduler. The final confirmation ensures we have all the final details correct, allows you to make any changes, and provides you peace of mind that we have you covered!

For more helpful tips & insights, visit your Remote Deposition Resource Library at www.huseby.com/remote-depositions or the Huseby Journal at www.huseby.com/blog.





