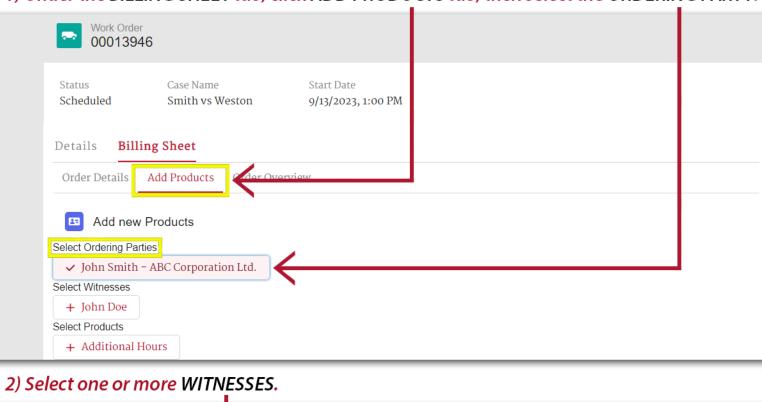


1) Under the BILLING SHEET tab, click ADD PRODUCTS tab, then select the ORDERING PARTY:





3) Within the Select Products options, choose APPEARANCE ONLY.



4) Scroll to the bottom of the products list and click ADD PRODUCTS button to save.

