

# Remote Depositions

**RingHuseby**  
and **HusebyConnect**



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## Huseby



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# REMOTE DEPOSITION BEST PRACTICES

- CHECKING YOUR EQUIPMENT IN ADVANCE
- JOINING YOUR WEB CONFERENCE
- WHAT TO KEEP IN MIND



## Internet Connection

Check in advance that you have reliable internet access sufficient for video and exhibit presentation. Establish hard-wired connections where possible. Test your internet connection.



## Connecting to Conference

Connect a few minutes early to allow time for setup of your screen view, attend to any additional exhibit uploads/organization, or to ask any questions to the Huseby Support team.



## Webcam Check

Check your webcam set-up and connection prior to the deposition start time to pre-troubleshoot any issues. Adjust your webcam so others can see you and make sure you are well-lit. Check that your background is appropriate.



## Computer Check

Test your computer to make sure all apps are up-to-date. Turn off pop-up notifications for system and apps. Take your computer off sleep mode. Send test link to deponent(s).



## Join Audio

Join the audio through the phone, instead of computer's microphone. This allows for a redundancy/backup in case you happen to temporarily lose your internet feed. Find the mute icon, so you can mute your audio if needed.



## Introductions

Introduce yourself upon your arrival, so the court reporter has an accurate record of all participants for the appearance page. Make certain the reporter has the correct spelling of your name.



# SIMILARITIES AND DIFFERENCES

	RingHuseby	HusebyConnect
Compatible Devices	Virtually all devices	Laptop/Desktop Computer
Platform Setup	Video, exhibits and realtime in separate windows	Video, exhibits and realtime integrated into one platform
Technical Level	Simple, straightforward	Robust, "bells and whistles"
Live Support	✓	✓
Realtime Ready	✓	✓
Exhibit Presentation	Screen share exhibits	Integrated exhibit presentation module with electronic exhibit stamping
Exhibit Annotations	On-screen annotation tools only - cannot be saved to final exhibit	Robust annotation tools – can be saved to final exhibit
Exhibit Courtesy Copy	Electronically hand courtesy copy to counsel, deponent and reporter using HusebyFileShare	Electronically hand courtesy copy to counsel, deponent and reporter using integrated module
Previously Marked Exhibits	Available with HusebyFileShare	Available with integrated exhibit presentation module

Reliable deposition solutions are important to you, now more than ever, and we are working around the clock to provide you with the deposition tools you need to keep your cases moving. For your next remote deposition, Huseby provides you multiple platform options so you have the flexibility to choose the platform that best fits your case needs and user preferences.

Whether using a Huseby signature remote deposition platform or another preferred platform of your choosing, we've got you covered.





# RingHuseby

EASY-TO-USE REMOTE DEPOSITION PLATFORM



## FileShare Features



Access to previously marked exhibits



File retention policies



Team notes



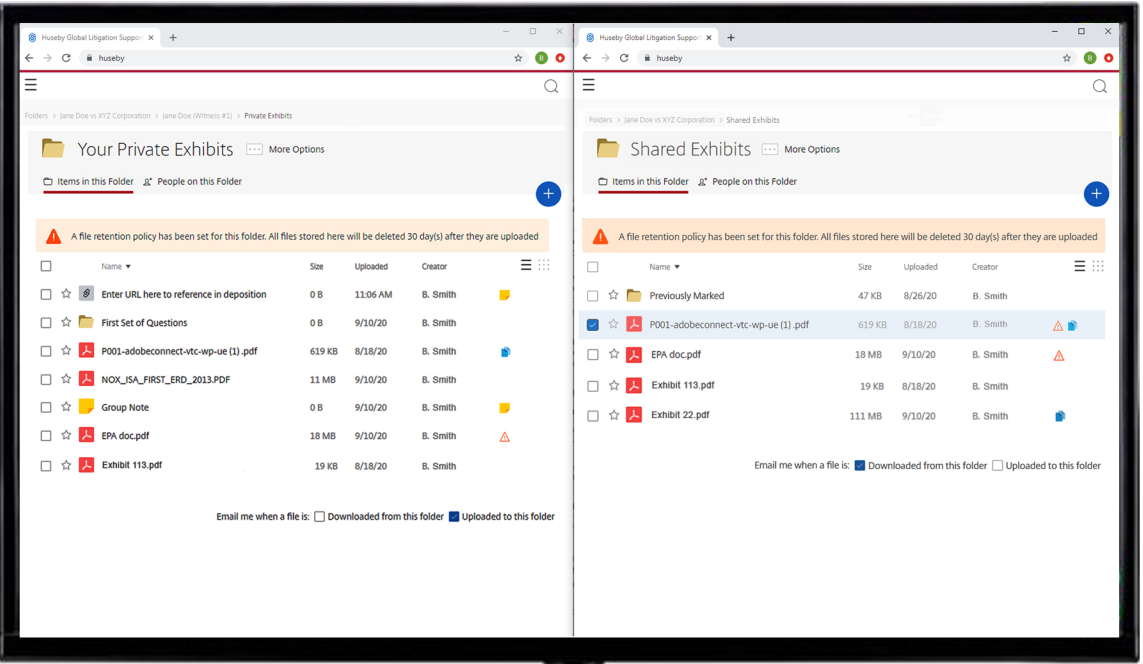
File versioning (pre-deposition preparation)



Chain of custody notifications

## Huseby FileShare for RingHuseby!

Huseby FileShare provides you the ability to electronically hand participants in the virtual deposition room a downloadable copy of a file as it is being presented on the screen.



RingHuseby provides counsel a complete deposition experience in a virtual environment, allowing you to attend a deposition anywhere in the world from the comfort of your office.

### Live Video Stream

With a reliable internet connection, you can conduct your remote depositions via a real-time video stream on Huseby's easy-to-use remote deposition platform, RingHuseby. See your legal team, opposing counsel and witnesses face-to-face from separate remote locations.

### Use on Any Device

RingHuseby, powered by RingCentral Meetings, is compatible with virtually any device, including PC, Mac, iOS (iPhone/iPad), Android smartphones and tablets. The RingCentral Meeting application can be installed on Mac, Microsoft desktops, and iOS and Android smartphones and tablets.

### Team Collaboration

Allows your legal team and witnesses to attend your deposition from anywhere. Team members can also work together before the deposition to plan, to prepare, and to collaborate, and even to practice uploading and displaying exhibits.

### Live Expert Techs

A Huseby team member will be monitoring each deposition for support needs, maintaining a visual of the event for the entire deposition. Should you need assistance during the deposition, you can use the chat box to send a live message, e-mail an "urgent" message to your live tech, or call the the web conferencing support hotline.



A Robust Platform for Your Most Complex Cases

# HusebyConnect

HusebyConnect seamlessly integrates live video, electronic exhibit presentation, and realtime text streaming into one platform. A case management portal is included allowing you to join events, access content and practice presenting exhibits.



## Live Video Stream

Feel like you are in the deposition room and experience face-to-face interaction with live HD video. Video can be displayed in checkerboard format or filmstrip view, which highlights the deponents video feed.

Join audio simply by using the Call Me option to call your phone directly.

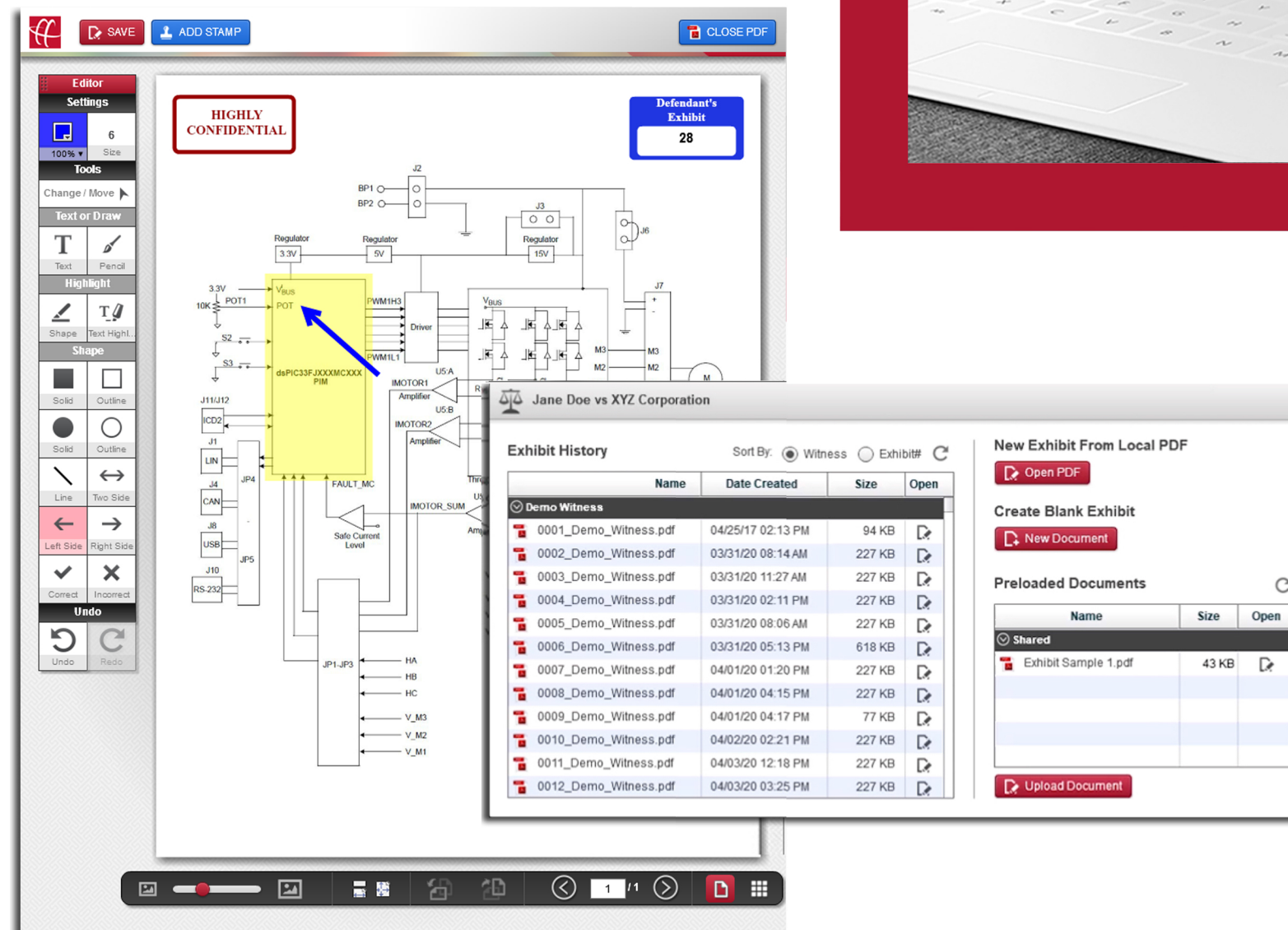


## Real-time Text Streaming

The real-time text stream provides counsel a live transcript stream from anywhere in the world, with the ability to annotate on the transcript, including notes, issue coding and bookmarking.

At the end of the deposition, the transcript is automatically saved directly in counsel's portal for immediate review. All highlights, notes and issue codes made during the deposition are available in the portal with the ability to continue to make further annotations.

From the portal the transcript can be further annotated or exported with annotations into Summation, LiveNote or TextMap.



## Electronic Exhibit Presentation

HusebyConnect's robust exhibit presentation module allows counsel to present exhibits electronically, make annotations and mark with an exhibit sticker into the record. Exhibit numbering can be manual or automated. Once saved, chain of custody document management technology collectively saves a version in counsel's repository and a copy for the court reporter.

Extensive annotation features allow counsel and/or the deponent to highlight, redact, and add shapes/arrows as either a point of reference or to be made a permanent part of the exhibit. Annotations can be moved or edited prior to saving.



## Exhibit Management

Managing exhibits during the deposition is easier than ever before. New exhibits can be uploaded into private or shared folders prior to the deposition. Previously marked exhibits are updated instantly and are available for immediate access throughout your case.

Counsel has access to a complete history of all exhibits in the portal. Exhibits can be searched, sorted, and batch downloaded after the deposition is complete.





**Huseby.com**

# Your Remote Deposition Experts



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