



Huseby.com

GLOBAL LITIGATION SUPPORT

85 YEARS OF
TRADITION & EXCELLENCE



Day Pitney National Deposition Services Welcome Packet

Proprietary and Confidential

Quality and a local service focus are our top priorities, and that starts with our team working every day for you.



Our mission is simple, “Every experience inspired by excellence”.

You have a team at Huseby ready to meet your case needs. Below is a list of key contacts.

Program Team Lead

Lee Bailey

leebailey@brandonhuseby.com

(860) 982-4537

Call us at (800) 333-2082

Schedule with us at calendar@huseby.com

Role	Name	Email	Extension
Scheduling	Jessica Shivers	jessicashivers@huseby.com	235
Production	Doug Yarborough	dougyarborough@huseby.com	262
Billing	Stephanie Cole	stephaniecole@huseby.com	278
Client Services	Jeff Sanders	support@huseby.com	248
IT Systems Engineer	Joe Martin	joemartin@huseby.com	269

Security and Privacy

Huseby's innovative approach to risk management creates the most secure environment.



Huseby takes data security very seriously and has committed significant resources to ensure our clients have the most secure data and client information in the industry. Huseby procedures and safeguards have created the new industry standard for information security.

Processes and procedures are designed to comply with HIPAA and PII (Personally Identifiable Information) security standards.

No client information is stored on local workstations. All data is stored in world-renowned SSAE16 SOC-1 Type 2 certified datacenters with the highest worldwide security ratings for any datacenter company. Data is encrypted with the highest 256-bit encryption in transit and at rest.

"After using the service of your company for a large, multi-jurisdictional case, I must tell you how extremely pleased I am at the level of talent and technical expertise exhibited by your reporters and staff."

- Partner, Alston & Bird



Day Pitney National Program Standing Order Requests

Attorney _____

Law Firm _____

e-Deliverables Only

	Yes	<input type="checkbox"/>
Repository only delivery	Yes	<input type="checkbox"/>
Email + repository delivery	Yes	<input type="checkbox"/>
Litigation Package	Yes	<input type="checkbox"/>
(LEF/SBF/XMEF)		
Video e-Delivery	Yes	<input type="checkbox"/>

Other Standard Deliverables:

Full-sized hardcopy	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Condensed hardcopy	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Video DVD	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Hard copy set of exhibits	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Litigation CD (transcript/Exhibits)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Repository notifications to counsel	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
E-Transcript delivery via email	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Linked Summation file (SBF)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Linked Livenote file (LEF)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Linked TextMap file (XMEF)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Additional Production Instructions:



Day Pitney National Program Resource Center Access Form

Attorney _____

Email _____

The Resource Center access form allows you to choose team members you would like to have access to the calendar of upcoming depositions, invoices and repository of final work product.

For the attorney listed above, provide all team members who require access:

[illegible]

Who We Are



Trusted Experience. Huseby, Inc. has grown into one of the most successful litigation support service providers in the country. The Huseby family is deep rooted in the legal community with three generations of court reporting professionals dating back to 1928. Scott Huseby Sr., President and CEO, successfully combines his expertise and family legacy with the personalized local service feel Huseby brings to all of its clients.

Single Source Provider. Huseby provides the resources, international reach, cutting-edge products, state-of-the-art technological solutions and extensive support services for your most complex litigation. But Huseby also has the ability to be nimble which allows us to execute better than anyone.

Robust Security. Huseby has invested significant resources into its information technology and internal workflow, designed to offer clients unparalleled security and quality. While other national court reporting firms employ a very decentralized business model with Production and IT infrastructure scattered in many places, Huseby centralizes core operations to provide the ability for strong oversight and managed security controls.

Quality Management. Our Quality Assurance program is part of our corporate DNA. It informs each step of each process from the client relationship team to the back office. It is in place from beginning to end. We have a culture that believes in quality and we empower our people to be the best at what they do. Our product is of the highest quality because we have transparency into our process and train our people to serve our clients, make good decisions and be good to one another.

Client Resource Center

Counsel has a web-based Resource Center for all case calendaring, management and secure content delivery. Users will access the Resource Center through a strong-password protected site on Huseby.com and have 24/7 access from any device.

Scheduling Module

This module includes the following features:

- An information page.
- A scheduling page for new depositions to be scheduled.
- A calendar of upcoming depositions specific to each user.
- The ability to make changes to already scheduled depositions.
- Google maps to the deposition location from any device.
- Add your scheduling entry to your Outlook calendar.

Repository Module

This module includes the following features:

- Search case files by date, case, type, description or attorney.
- Download single files or batch download multiple files at one time.
- Dynamically key word or phrase search across a specific case or the entire database of transcripts and exhibits. The search function allows users to search across specific file types.

Transcript Packages

This module allows counsel to highlight and make notes on the transcript across devices. Counsel can download a transcript package to a mobile device and annotate the transcript off-line. When counsel gets reconnected online the transcript package can be synched up with the web repository.

Invoice Activity Module

This module includes the following features:

- Search invoice activity by date range, case, matter number, status or attorney.
- Create a PDF activity report for searched criteria.
- Download invoice(s) in PDF.

Leading Edge Technology - HusebyConnect

HusebyConnect is a proprietary application introduced in 2013 that provides clients a complete deposition experience in a virtual environment, allowing counsel to attend a deposition anywhere in the world from the comfort of their office. HusebyConnect has three main components; Live video stream from the deposition location, real-time text streaming, and electronic exhibit presentation.

HusebyConnect provides counsel the ability to attend depositions or witness prep events anywhere in the world remotely, without incurring travel expenses. All events can be recorded for future playback and case prep.

Video

When a videographer is requested the live video feed comes directly from the videographer's camera. Huseby also has a supply of HD 1080p webcams with tripods to provide when a videographer is not requested.

Counsel can choose whether or not to show themselves on video, or just view the witness. Video can be streamed directly into a courtroom for remote trial testimony.



Leading Edge Technology - HusebyConnect

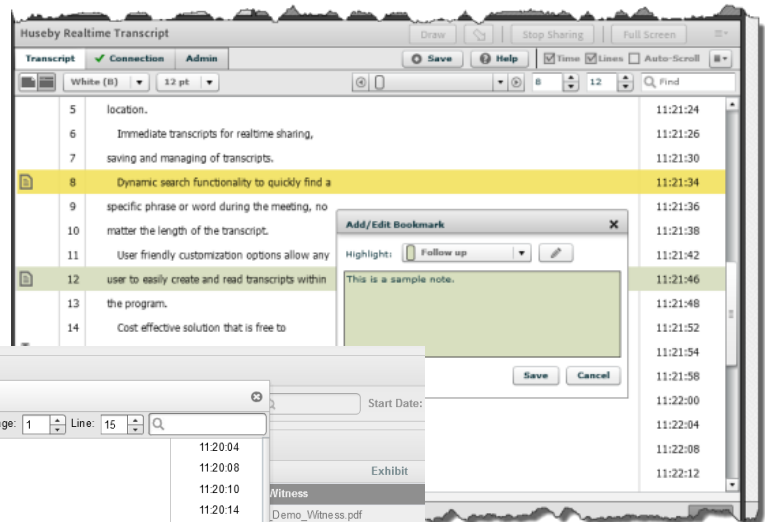
Remote Real-time Text

The real-time text stream provides counsel a live transcript stream from anywhere in the world, with the ability to annotate on the transcript, including notes, issue coding and bookmarking. At the end of the deposition the transcript is automatically saved directly in counsel's repository for immediate review.

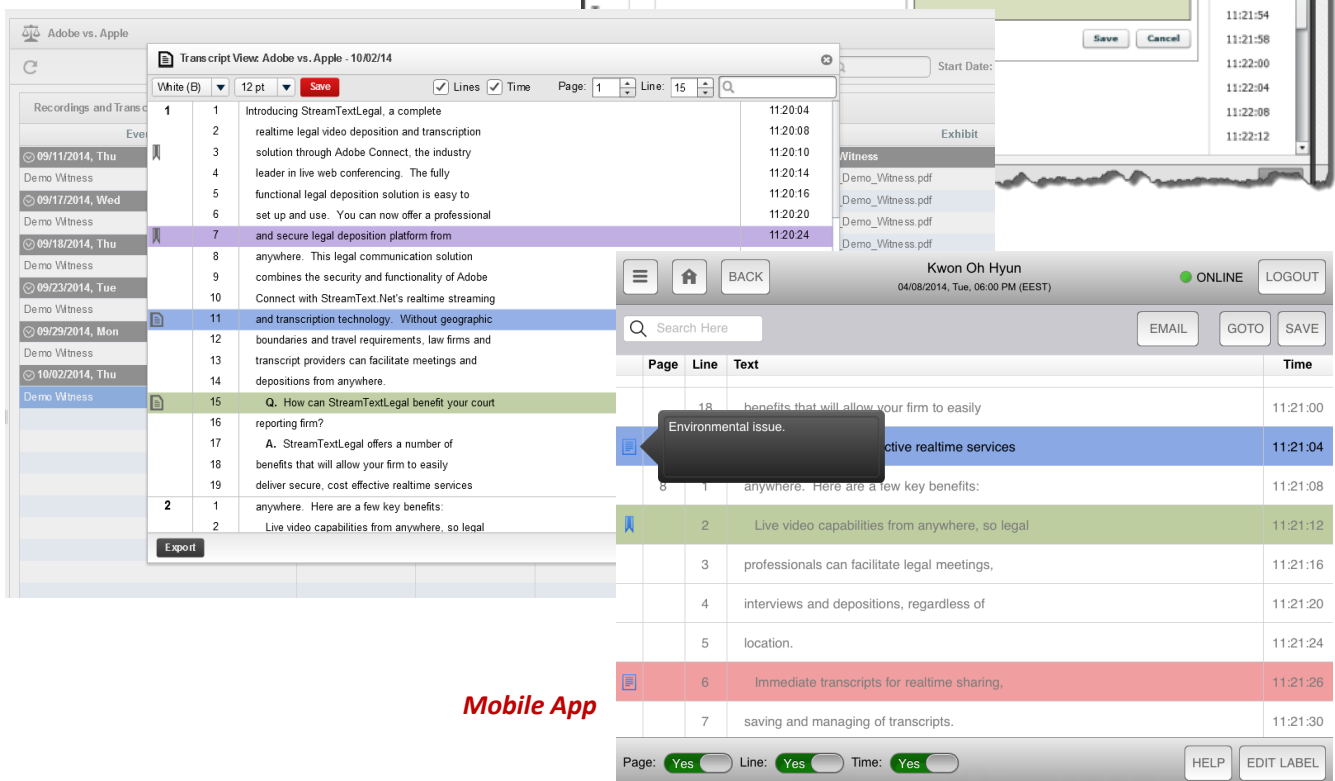
When saved in the repository all highlights, notes and issue codes are available with the ability to make further annotations. When new annotations are made in the mobile app and saved, they are synched with the cloud application.

Counsel also has the ability to export the transcript and annotation into Summation, LiveNote or TextMap.

Live Transcript Feed



Repository – with annotations



Mobile App

Leading Edge Technology - HusebyConnect

Exhibit Presentation

Exhibit presentation allows counsel to present exhibits across the world electronically, make annotations and mark into the record. Once saved the chain of custody saves a version in counsel's repository, a copy for the court reporter and a copy for Huseby's production department.

Counsel has instant access to a complete history of all exhibits previously marked in the case to reference anytime in future depositions.

Exhibit History

Live Exhibit Presentation

Huseby Exhibit Presentation

Editor

Settings

100% Size

Tools

Change / Move

Text or Draw

Text Pencil

Highlight

Shape Text HighL

Shape

Solid Outline

Solid Outline

Line Two Side

Left Side Right Side

Correct Incorrect

Undo

Undo Redo

HIGHLY CONFIDENTIAL

Regulator 3.3V 5V 15V

3.3V POT1 10K S2 S3

V_{bus} POT

daPIC33FJXXXMCXXX PIM

J11/J12 ICD2

J1 LIN

J4 CAN

J8 USB

J10 RS-232

JP4

JP5

JP1-JP3

HA HB HC

V_{M3} V_{M2} V_{M1}

PWM1H3 PWM1L1

Driver

IMOTOR1 Amplifier

IMOTOR2 Amplifier

FAULT_MC

Safe Current Level

MOTOR_SUM

Three-Phase Inverter

U5.B U5.C

Amplifier

J7

M3 M2 M1

9V

HA HB HC

V_{bus} V_{M3} V_{M2} V_{M1}

DC+

Potential Divider

M3 M2 M1

Defendant's Exhibit

8

Exhibit History

Sort By: ☒ Witness ☐ Exhibit#

Name	Date Created	Size	Open
Bill Roberts			
Demo Witness			
0001_Demo_Witness.PDF	01/08/14 02:32 PM	137 KB	Open
0002_Demo_Witness.pdf	01/14/14 01:29 PM	77 KB	Open
0003_Demo_Witness.pdf	01/14/14 01:34 PM	77 KB	Open
0004_Demo_Witness.pdf	02/19/14 03:46 PM	43 KB	Open
0005_Demo_Witness.pdf	02/24/14 12:51 PM	1.4 MB	Open
0006_Demo_Witness.pdf	02/25/14 12:05 PM	1 MB	Open
0007_Demo_Witness.pdf	03/18/14 12:21 PM	77 KB	Open
0008_Demo_Witness.PDF	03/18/14 12:24 PM	137 KB	Open
0009_Demo_Witness.pdf	03/21/14 12:50 PM	43 KB	Open
0010_Demo_Witness.pdf	03/25/14 12:20 PM	77 KB	Open
0011_Demo_Witness.pdf	03/25/14 01:50 PM	43 KB	Open

New Exhibit From Local PDF

[Open PDF](#)

Create Blank Exhibit

[New Document](#)

Preloaded Documents

Name	Size	Open
Private		
Exhibit Sample 1.pdf	43 KB	Open
Shared		
Exhibit Sample 2.pdf	3 KB	Open

[Upload Document](#)

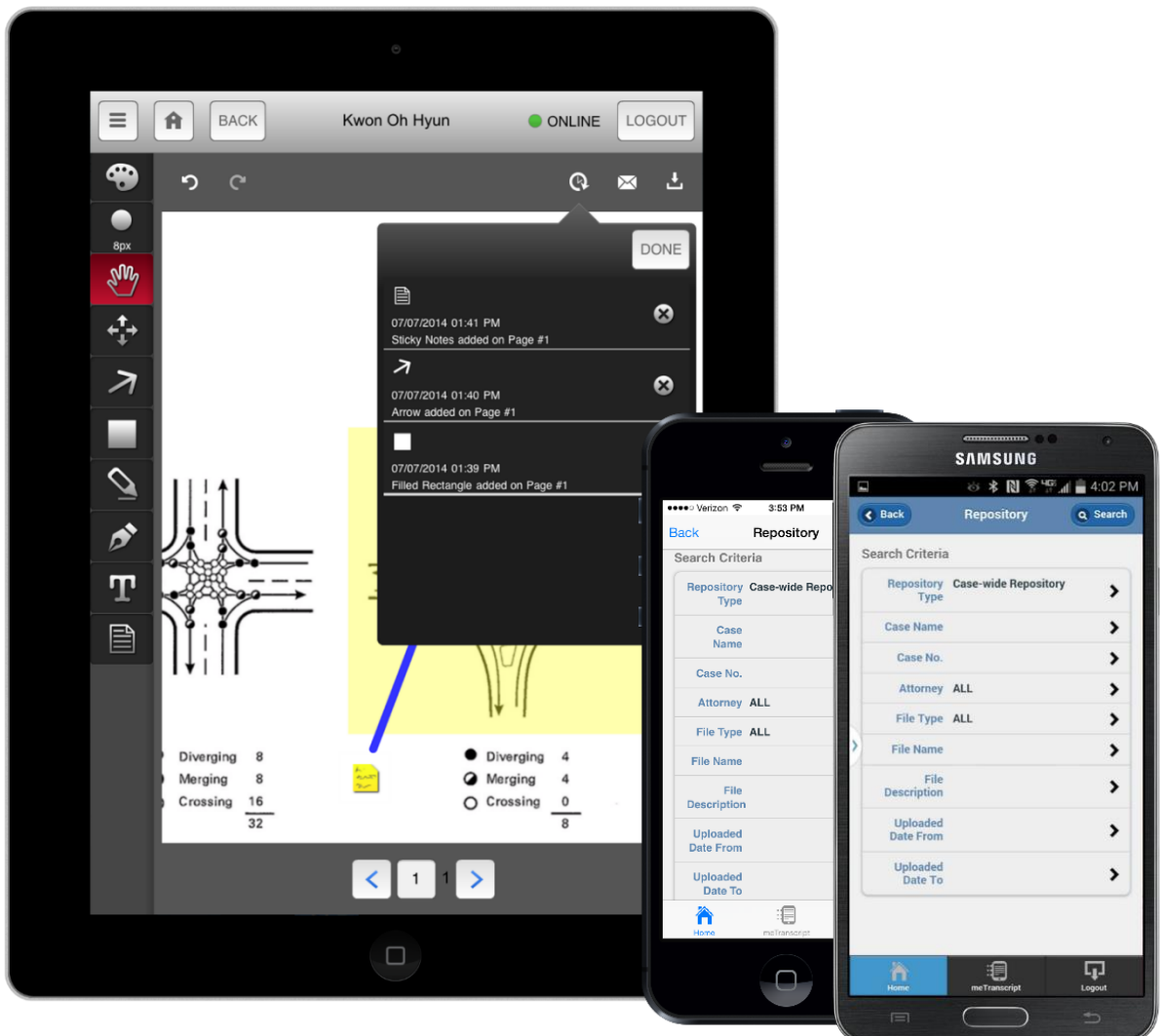
Leading Edge Technology - Mobile Apps

HusebyConnect

Huseby has recently introduced a mobile version of HusebyConnect for iOS /Android tablets and mobile devices. The mobile app allows counsel to attend live events and access draft transcripts and exhibits the same way they can on the cloud application. The mobile app allows a user to download cases to view and work offline. After saving work, when counsel gets connected again back online, changes will be synched back to the cloud application. Annotations and changes can also be emailed in PDF.

HusebyWeb

HusebyWeb allows counsel to view a calendar of upcoming depositions, map with GPS to deposition locations and access final transcripts and exhibits from any device. The Transcript Packages feature allows counsel to make highlights and notes on the transcript, both online or offline. Notes and highlights can be synched back to the web version and annotation reports can be emailed.





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Huseby Regional Centers

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Suite 102
Charlotte, NC 28208

(800) 333-2082

South Region

Atlanta, GA

1230 Peachtree St. NE
10th Floor
Atlanta, GA 30309

(404) 875-0400

West Region

San Francisco, CA

505 Montgomery St.
10th & 11th Floors
San Francisco, CA 94111

(415) 432-6051

Mid-Atlantic Region

Washington, DC

1050 Connecticut Ave. NW
10th Floor
Washington, DC 20036

(202) 621-1063

Northeast Region

New York, NY

1501 Broadway
12th Floor
New York City, NY 10036

(646) 292-4050

Central Region

Houston, TX

2425 West Loop South
Suite 200
Houston, TX 77027

(713) 650-3500